Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET
Kentucky Department of Professional Licensing
Kentucky Board of Licensure for Marriage and Family Therapists
500 Mero Street, Second Floor
Frankfort, KY 40601
Phone: (502) 782-8814
Fax: (502) 564-4818

DJ Wasson
SECRETARY

Brian Raley
DEPUTY SECRETARY

Kristen Lawson
COMMISSIONER

Special Meeting Minutes

September 23, 2026

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists – Special Meeting was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, KY 40601 on September 23, 2026.

Members Present
Amanda Bommer-Villaveces
Allison Hock Howell
Trisha Jarnagin
Karen Sheets-Mobley
Jane Alexander

Department of Professional Licensing
Jeff Bardroff, Administrative Supervisor

Members Not Present
Michelle Oak
Susan Smith

Public Protection Cabinet
Matthew Ellison, Legal Counsel

Guests
Sam Gabinio

Call to Order
Amanda B. Villaveces called the meeting to order at 8:30 a.m.

New Business
The chair asked the board attorney to recite the basic background facts and circumstances involving a marriage and family therapy associate whose application for full licensure had been, according to them, mailed on August 29, 2026, but not received yet by the Board. Due to 201 KAR 32:025 Section 1, the associate's permit had expired on September 16, 2026, and the associate had asked the board to provisionally restore their ability to practice marriage and family therapy because they were under the impression that their permit would not expire until October 16, 2026.

Legal asked the associate to confirm that their current supervisor would be willing to continue as supervisor if an exception was made. The associate confirmed that tjeu would. Legal asked the associate to confirm that the request for additional time as a permitted associate was not for the purpose of accruing additional clinical or supervision hours toward full licensure; the associate confirmed this was not the case. Legal explained that the associate had submitted PDF copies of some of her application papers and it did appear that they were prepared and signed prior to October 16, 2026.

The associate spoke to the board and referenced their desire to keep working with clients until the Board could receive and review her application, which hopefully would result in full licensure.

A motion was made by Allison Howell to enter into closed sessions at 8:44 a.m., pursuant to KRS 61.810(1)(k) for discussion regarding information licensees' request for Board considerations, at which information and communications protected by KRS 61.810(1)(k) may be discussed. Motion, seconded by Jane Alexander, carried.

A motion was made by Allison Howell to return to open session at 8:53 a.m.. Motion, seconded by Trisha Jarnagin, carried. No final action was taken in closed session.

Legal recited the terms of the motion that would be considered by the Board for approval: a) a limited continuation of the associate permit up to and including 11:59 p.m. on October 16, 2026, based upon the assurances that the continuation was not for the purpose of gaining additional requirements toward full licensure; b) denying the associate's request for waiver of the full licensure fee; and c) to take no action on the associate's request for separate notification of future board meetings and agenda. Legal explained to the associate that they free to attend future meetings of the Board virtually, and they could have a representative or assistant with them if desired.

A motion was made by Karen Sheets-Mobley to approve the action recited by Legal. Motion, seconded by Allison Howell, carried.

There was discussion with the associate about how best to deliver their application for licensure to the Board. Board staff identified ways to deliver and told them that if notified in advance a member of DPL staff would be tasked with receiving any hand-deliver to ensure that the application would be ready for review at the next Board meeting in October.

Adjourn

A motion was made by Trisha Jarnagin to adjourn the Board meeting at 9:06 a.m.. Motion, seconded by Allison Howell, carried.



_____

Amanda B. Villaveces, LMFT, Chair